

Town of Lyme
Board of Selectmen
Minutes for March 31, 2011

1. At 8:00 AM Charles opened the meeting. The following attended part or all of the meeting: Charles Ragan (chair), Simon Carr (member), Richard Vidal (Member), Dina Cutting (Administrative Assistant), Sam Greene (Appraiser DRA) and Diana Calder (Assessor).
2. Sam Greene and Diana came in to brief the Board on assessing procedures:
 - a. Sam works for the assessing division of DRA and explained the fundamental requirements in the five-year re-assessing of property.
 - b. Diana has carried out a physical re-assessment of every house over the past four years. She will also be reviewing property sales for the past three years to ensure that she has a good basis on which to set property values.
 - c. She is planning to mail notices of revised property assessments in mid-June, which will enable her to hold hearings on assessments in early July and still be in a position to submit the MS-1 to the Selectboard by August 24, which is before the required deadline.
 - d. There was a general discussion on assessing. Sam ran through the Assessment Review Guidelines and explained the principles behind the various ratios and differentials used in coming to a satisfactory town-wide assessment.
3. The following administrative matters were discussed and actions taken:
 - a. The minutes of March 24th were approved with minor amendments.
 - b. A manifest to the value of \$15,708.85 was reviewed and approved. A separate manifest to the value of \$2,682.55 for the Overseer of Public Welfare was also reviewed and approved
 - c. Dina reported on the Recreation Commission meeting of Monday 28th March:
 - i. They had reviewed the winter and spring sports programs; softball had not had a good take-up and they had agreed to combine with Thetford for this.
 - ii. They had approved Pathways to work on the information necessary for the alteration of terrain program for the beach and ball field projects.
 - iii. Her's and Peter Mulvihill's terms were now up and they were both willing to be re-appointed. Simon moved and Charles seconded that they re-appointed and the motion passed unanimously.
 - d. Richard reported on the Conservation Commission public hearing of Monday 28th March. This was to consider using commission funds to establish a conservation easement on land abutting Pout Pond. They had agreed to contribute \$5,000 towards this, with the \$3,000 shortfall being made up by private donations.
 - e. Simon reported on the Planning Board meeting of Thursday 24th March, which was

primarily concerned with the master plan.

- f. The Board agreed that Dina should publicize the list of vacant committee, board and commission appointments on listserv.
 - g. The Board reviewed the assessment appeal of Duncan Mackintosh, Map 405 Lot 47. Charles moved and Simon seconded that the assessment be reduced by \$29,400 as recommended by the assessor. The motion passed unanimously.
 - h. The Board reviewed the assessment appeal of Mike Novello and Meg Funke, Map 403 Lot 11. Charles moved and Richard seconded that this appeal be refused. Simon abstained as having a connection with one of the realtors involved in the purchase of this property.
 - i. An extension until June 30 was signed for the Intent-to-Cut #10-277-09 for Kathy Perkins.
 - j. A yield tax assessment was signed for Robert and Jane Meyer for \$651.49 for timber harvested under Intent-to-Cut # 10-277-15.
 - k. An update on Current Use was signed for James Mayer.
 - l. There was a discussion on the pending application for use of the LCAB during the final weeks of this year's "mud season". The Board agreed that the applicant may hold her yoga classes there on the same basis as the current classes; that no parking should be beyond the limits set out and that, if necessary, parking should overflow to the LCBC parking area.
 - m. Charles reported that Wallace Ragan had obtained a quote for a 25KW stand-by generator for the highway garage of \$28,100 of which 50% could be funded by a grant. The Board agreed that this should be passed to the Building Maintenance Committee for review and for alternative quotations and that the committee should liaise with Wallace on this.
 - n. The Board reviewed the revised LCAB use policy. This mandated that the building should not be used during "mud season" until such time as a suitable parking lot had been constructed. Simon moved and Richard seconded that this policy be adopted. The motion passed unanimously.
 - o. Dina reported on the milfoil in Post Pond. DES had appointed Aquatic Control Technology as their contractors. DES hoped to control the milfoil by hand pulling. If this proved unsatisfactory, ACS would then treat the milfoil chemically, which meant that the water should have no swimming for 24-48 hrs. depending on the actual chemical used. They had posted planned dates of late June and September. Dina had emphasized to them that the beach was in full use by late June.
4. At 10:19 AM Simon moved and Richard seconded that the Board go in to non-public session under the authority of RSA 91-A:3 II(c) to consider matters affecting the reputation of a person.
- a. The Board returned to public session at 10:32 AM having voted to not make the minutes available to the public.

5. At 10:34 AM Charles moved and Richard seconded that the Board go in to non-public session under the authority of RSA 91-A:3 II(c) to consider matters affecting the reputation of a person, to consider two hardship abatements. The motion passed by unanimous roll-call vote. The following attended the non-public session: Charles Ragan (chair), Simon Carr (member) Richard Vidal (member) and Dina Cutting (Administrative Assistant).
 - a. The Board voted to waive interest and fees on one application and took no action on the second application.
 - b. The Board returned to public session at 10:52 AM.
6. The meeting adjourned at 10:58 AM.

Simon Carr
Recorder